



Centre for Distance and Continuing Education University of Peradeniya



Applications are invited from suitably qualified candidates for the post of Tutor Mentor on assignment basis for the following course of the BBA (Online) Degree Programme – 2018/19 Semester II.

Certificate Level

1. BBA 112 - Business Economics
2. BBA 113 - Financial Accounting
3. BBA 114 - Behavioural Sciences
4. BBA 115 - Human Resource Management

Diploma Level

1. BBA 224 - Cost & Management Accounting
2. BBA 225 - Marketing Management
3. BBA 226 - Auditing & Taxation

Degree Level

1. BBA 332 - Management Case studies and Seminar
2. BBA 335 - Business Risk and Insurance
3. BBA 337 - Project Management
4. BBA 338 - International Business
5. BBA 339 - Business Law

Qualifications:

- a) **Bachelor of Commerce, B.Sc.(Management), or BBA Degree with a First Class or Second Class**
- b) **Good communication skills in English**
- c) **Competency in computer usage**

Professional qualifications such as CIMA,CIM, ICA/LLB will be an added qualification

A monthly allowance will be paid as per approved rates of the University.

Preference will be given to those who have teaching experience and knowledge in Moodle Software.

Selected candidates are expected to facilitate community building activities, such as discussion forum and chat sessions of learners, monitor the learning progress, be in online on and off to give immediate feedback to learners.

Allowance: i) Offline fixed Allowance Rs. 5000.00

ii) Online allowance Rs. 500.00 per hour for maximum 20 hours

The application form and relevant information can be downloaded from the www.pdn.ac.lk/cdce.

The duly completed applications on prescribed forms together with the copies of relevant certificates etc. should be sent under registered cover to reach the **Assistant Registrar, Centre for Distance and Continuing Education, University of Peradeniya, Old Galaha Road, Peradeniya on or before 28th June, 2019.**

Assistant Registrar
Centre for Distance and Continuing Education.