

Instructions Sheet

Centre for Distance and Continuing Education - University of Peradeniya Bachelor of Arts (External-New Syllabus) 300 Level Examinations -2024

***All Candidates should read the instructions before filling the application form.**

Examination Application for 300 Level can be downloaded from 2024/08/05 through the website of the Centre for Distance and Continuing Education, University of Peradeniya.

- ❖ Applications issued in previous years or prepared by students will not be accepted and incomplete/False or late applications will be rejected without any refund.
- ❖ Please fill out this application in capital letters only.

Instructions for completing the application

- 1) Student registration number mentioned in the student identity card (Ex: AE/BA/2019/0000)
- 2) Enter your National Identity Card number correctly.
- 3) Please tick “√” in the relevant cage.
- 4) Enter the name with initials.

If there is any discrepancy in the name provided, please indicate the correct name in **CAPITAL LETTERS** in the space provided. **(The name should be as per the Birth Certificate)**

R	.	M	.	N	.	J	A	Y	A	S	U	N	D	A	R	A
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- 5) Write the name denoted by initials.

If there is any discrepancy in the name provided, please indicate the correct name in **CAPITAL LETTERS** in the space provided. **(The name should be as per the Birth Certificate)**

R	A	T	H	N	A	Y	A	K	A		M	U	D	I	Y	A	N	S	E	L	A	G	E	
N	I	M	A	L		J	A	Y	A	S	U	N	D	A	R	A								

***Special Note- This name (4 & 5) will print on your Degree Certificate and the Detail Certificate.**

- 6) Mark the subjects appearing for the 300 level examination.
- 7) Enter your phone number, WhatsApp Number and E-mail address.
- 8) The examination will be conducted in four centres: **Batticaloa, Colombo, Jaffna and Peradeniya**. You can enter 2 options in the most convenient centre numbers, namely 1 and 2 respectively. These centres cannot be changed later.
- 9) Examination Fees (Pay the fees and provide the relevant details) Candidates should pay the prescribed fees from any branch of People's Bank to the Account No. **057-1-001-4-1338036** of the Centre for Distance and Continuing Education, University of Peradeniya to sit for the examination.

The applicant's National Identity Card number, student registration number and the name should be stated in the deposit slip/receipt. The original copy of the receipt issued to you after making the payment should be affixed at the relevant place in the examination application. (Keep a photocopy of it with you)

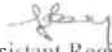
- I. Enter the date of payment and the name of the People's Bank branch
- II. Payments made by money order / postal order / cheque will not be accepted.

BA 300 Level Examination Charge Note

2018 & 2019 Batch Students	
* Students from BA - 2018 and 2019 batch students have to pay the full payment of Rs. 30,500 / - for Level 300-2024	Rs.30,500/-
For BA 300 Level Repeat Students Payment structure as follows	
300 level registration fee for Arts Degree Course (Students who have not registered for Level 300 in previous years should also pay this registration fee)	Rs.6,500/-
Examination Application Processing (1500 / -) and Examination Fees (1250 / - * 10 Subjects) (Candidates who re- sit for examination will have to pay the examination application processing fee (1500 / -) and examination fees for each subject.)	Rs.14,000/-
Seminar Fees (Rs. 1000 / - per subject)	Rs.10,000/-
Total	Rs.30,500/-
*The money paid for this examination will not be refunded or taken for any future examinations under any circumstances.	

Very important

- ❖ Closing date of the applications - 2024/09/15.
- ❖ Complete the application form downloaded from the website and enclose in a 9 * 6 size envelope. Duly filled application should be sent by registered post to "Senior Assistant Registrar, Center for Distance and Continuing Education, P.O. Box 43, University of Peradeniya, Peradeniya."
- ❖ You should print the application form in both side of the A4 size paper.
- ❖ Please note that there is a separate application to be filled by referred students.
- ❖ Please check that the application is properly completed and signed before submitting the application.
- ❖ Please note that requests to change the examination centres and subjects will not be considered after submitting the examination applications.
- ❖ BA 2015/2016 Batch student **who have not paid renewal fee**, have to pay renewal fee of Rs.3000/- and attaché the payment slip with this application and send to the CDCE.
- ❖ Students should keep in mind to read the instructions given properly and apply as the money paid for this exam **will not be refunded or taken for future years under any circumstances.**
- ❖ Changes or notices regarding this examination are provided through our website only. <https://cdce.pdn.ac.lk>


Senior Assistant Registrar,
Center for Distance and Continuing Education,
University of Peradeniya,
Peradeniya.